## Class Rosters - View Your Class and View Photos

<table>
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<th>Step</th>
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| 1.   | **Logging in:**  

Begin by opening a browser. Navigate to mygfu.georgefox.edu. (Don't type http or www in the address -- just mygfu.georgefox.edu).  
Log in with your regular GFU username in ALL CAPS.  
Use your regular GFU password in its regular form (case sensitive). |
| 2.   | Click the **Self Service** link.  
[Self Service]  
3.   | Click the **Faculty Center** link.  
4.   | Click the **My Schedule** link.  
5.   | You'll see your classes for the current term. If you need to view classes for a different term, you could use the **change term** button.  
6.   | Click the **Class Roster** icon to the left of the class. (The **Class Roster** icon looks like three people.)  
[Class Roster]  
7.   | To view the students' photos, click the **Include photos in list** option.  
[Include photos in list]  
8.   | To view all students' photos at once, click the **View All** link.  
[View All]  
9.   | The students will be listed continually on the screen. You can print the roster with photos by using your browser's print menu.  
**FireFox Note:** If you use FireFox, you will need to have FireFox version 3.0 or higher.  
In FireFox, right click (ctrl-click on the Mac) on the right side of the screen and choose **This Frame > Print Frame**.  
10.  | **End of Procedure.** |