






9_0 GFOXU View Account

Step	Action
1.	<p>Logging In:</p> <p>In a browser window, go to mygf.u.georgefox.edu.</p> <p>Log in using your George Fox userID and password.</p>
2.	<p>Click the Self Service link.</p> <p></p>
3.	<p>Click the Student Center link.</p>
4.	<p>Click the Account Inquiry link in the Finances section. You might have to scroll down to see this link.</p> <p></p>
5.	<p>You'll see your Account Summary. This screen shows a summary and not a detailed breakdown of your charges. The detailed breakdown is available on the Activity tab.</p>
6.	<p>Click the activity link.</p> <p></p>
7.	<p>This Activity tab shows you the detailed breakdown.</p>
8.	<p>Important! Click the View All link in the Transactions area to see all of the details. Otherwise, you will only see the first ten details.</p> <p></p>
9.	<p>Click the charges due link.</p> <p></p>
10.	<p>The Charges Due tab shows you the due dates for different charges.</p>
11.	<p>End of Procedure.</p>